

2026 BGPH Community Benefit Fund

Form Preview

Welcome

About the Bulgana Green Power Hub Community Benefit Fund

Illuma Energy and the team at Bulgana Green Power Hub (BGPH) is proud to support the Northern Grampians Shire community. Each year, \$120,000 is made available to local community groups and organisations through an open and competitive grant program administered by the Northern Grampians Shire Council.

This fund aims to build capacity, strengthen connections, and support the growth of our region, one community project at a time.

Before you begin, please read the information below to help you submit the strongest application possible. It includes helpful tips and guidance to make sure your responses are clear, relevant, and aligned with the fund's priorities.

For more information about the fund have a look [here](#).

Available Funding

There are two funding streams available:

Small Grants One-off grants of up to **\$5,000** are available to support community projects. These grants **do not require** a matching dollar-for-dollar contribution.

Large Grants Grants of up to **\$20,000** are available, depending on the project and the funding available at the time. These grants do require matching dollar-for-dollar funding. This contribution can come from the applying group/organisation or from another confirmed grant.

Funding priority areas

Funding is available for projects that align with the fund's six focus areas and demonstrate clear benefits for local residents.

Energy Efficiency & Environment: Think solar panels, battery storage, or innovative ideas that protect our local environment and support biodiversity conservation.

Health & Wellbeing: Projects that help people thrive. Whether it's about supporting good mental health, physical fitness and activity, or initiatives that boost overall community wellbeing.

First Nations Initiatives: Projects led by or in partnership with First Nations communities that celebrate culture, language, and heritage.

Disaster Relief & Emergency Services: Ideas that strengthen community resilience. Ideas could range from recovery support for those impacted by natural disasters or improved equipment and training for our local emergency services.

Arts, Culture & Events: Celebrate creativity and community through music, art, festivals, and cultural events that connect people and celebrate the region.

Education & Training: Skill-building programs addressing local skill development and funding educational programs, particularly initiatives encouraging Women & Girls in STEM fields

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Need support

If you have any queries please contact the grant administrator on 03 5358 0512 or community@ngshire.vic.gov.au.

We wish you all the best with your application.

Grant writing Tips

Tips for Writing your application

Writing a strong grant application doesn't need to be complicated! Keep these tips in mind as you work through each question:

Read each question carefully. Make sure you fully understand what's being asked before you start writing.

Check the hints or guidance below each question. These can help you know what kind of information to include and what to leave out.

Stick to the point. Only answer what the question is asking. Including too much extra information can make your key message unclear.

Be clear and specific. Use plain language and include concrete details like numbers, locations, or examples where possible.

Use dot points if it helps. For lists or descriptions, dot points can make your answers easier to read.

Avoid jargon or acronyms. Write as if someone reading your application has never heard of your organisation or project before.

Keep your audience in mind. The people assessing your application may not be experts in your field so aim for clarity, not complexity.

Review before submitting. Check spelling and grammar, make sure you've answered every question, and get someone else to read it over if you can.

Eligibility

* indicates a required field

Program

This field is read only.

Applicants: please note

Before completing this application form, please read the Program Guidelines.

The guidelines outline eligibility, the Funding Priorities, the grant application process, and the funding conditions.

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This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is important that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact **Rachel Whittaker at 5058 0512 or communitiy@ngshire.vic.gov.au**

If you do contact us throughout the application process, please quote the application number below.

Application Number

This field is read only.

Confirmation of Eligibility

Before proceeding, please confirm the following:

- You have read and understood the program guidelines
- You can demonstrate alignment between your project and the program priorities.
- Your organisation is a not-for-profit organisation (includes educational institutions such as schools and kindergartens).
- Your organisation is incorporated or is auspiced by an incorporated organisation for the purposes of this application.
- Your organisation is located in the Northern Grampians Shire.
- Your organisation can demonstrate financial viability.
- Your organisation does not owe any reports or money to **the BGPH Community Benefit Fund** as a result of previous funding or grants.
- Your organisation has the appropriate type and level of insurance for the activities that are the subject of this grant.

You must confirm that all statements above are true and correct to continue. *

☐ Yes

Please upload evidence of your liability insurance if relevant.

Attach a file:

Organisation/group details

* indicates a required field

We pledge to respect and uphold your rights to privacy protection under the Australian [Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [NGSC Privacy Policy](#)

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Name of your organisation/group? *

In 50 words describe the purpose of your organisation/group. *

Word count:

What type of not-for-profit organisation are you? *

- ☐ Educational institution (includes pre-schools, schools, universities & higher education providers)
- ☐ Religious or faith-based institution
- ☐ Peak body
- ☐ Professional association
- ☐ Healthcare not-for-profit
- ☐ Community group
- ☐ General not-for-profit (i.e. none of the sub-types listed above)
- ☐ Cooperative

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue? *

- ☐ Less than \$10,000
- ☐ Less than \$20,000
- ☐ Less than \$50,000
- ☐ \$50,000 or more, but less than \$100,000
- ☐ \$100,000 or more, but less than \$500,000
- ☐ \$500,000 or more but less than \$1 million
- ☐ \$1 million or more, but less than \$10 million

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here:

<https://www.acnc.gov.au/tools/topic-guides/revenue>

What is your organisation's legal structure? *

- ☐ Unincorporated association
- ☐ Incorporated association
- ☐ Cooperative
- ☐ Company limited by guarantee
- ☐ Indigenous corporation, association or cooperative
- ☐ Organisation established through specific legislation
- ☐ Trust
- ☐ Social Enterprise
- ☐ Unknown
- ☐ Other:

If your organisation is unincorporated, it must have an auspice organisation

Does your organisation have an ABN? *

- ☐ Yes
- ☐ No

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Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

As you do not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO website](#).

Please upload completed Statement of Supplier Form. *

Attach a file:

Max 25mb per file uploaded

What is your incorporation number? *

Incorporated Association or Australian Company Number

Contact Details

* indicates a required field

Applicant Details

Applicant name *

Title First Name Last Name

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Position held in organisation/committee? *

Applicant primary phone number *

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Must be an Australian phone number.

Applicant email address *

Must be an email address.

Project contact

Only answer if this person is different from the Applicant.

Project Contact

Title

First Name

Last Name

Applicant Project Contact Primary Phone Number

Must be an Australian phone number.

Project Contact Primary Email

Must be an email address.

Auspice Information

* indicates a required field

Is your organisation auspiced by another organisation for the purpose of this grant? *

☐ Yes

☐ No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you should not apply for this grant.

Auspice Organisation Details

Auspice organisation name *

Organisation Name

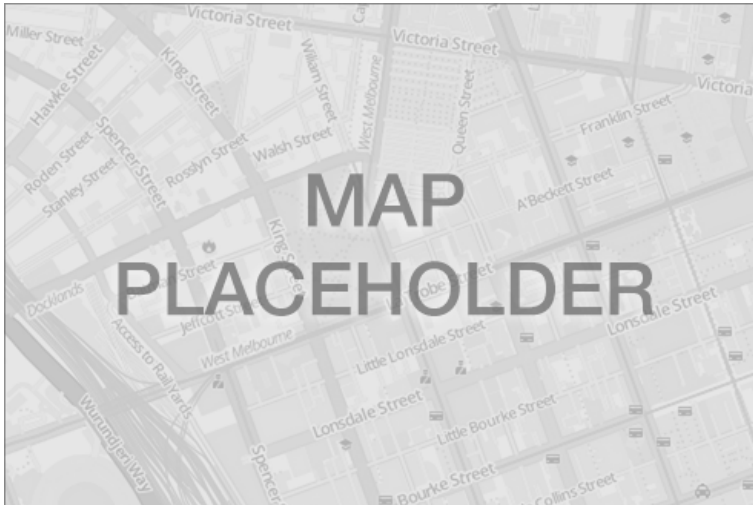
Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Auspice primary address

Address

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Auspice postal address

Address

Auspice primary phone number *

Must be an Australian phone number.

Auspice email address *

Must be an email address.

Auspice website

Must be a URL.

Primary contact person at auspice organisation *

Title First Name Last Name

We may contact this person to verify that the auspice arrangement is valid and current.

Position held in organisation *

e.g., Manager, Board Member or Fundraising Coordinator.

Auspice primary contact primary phone number *

Must be an Australian phone number.

Auspice primary contact email address *

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Must be an email address

Please attach a letter from the auspice organisation confirming that the auspice arrangement is valid and current. *

Attach a file:

The letter must be signed by an authorised person (e.g., Manager, CEO or Board Chair) and must include: name, position, signature and date.

Does the auspice organisation have an ABN? *

☐ Yes

☐ No

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

As the auspice organisation does not have an ABN, please submit a completed ATO Statement by a Supplier Form with your application, otherwise 48.5% of any approved grant may be withheld. Download the form from [the ATO website](#).

Please upload completed Statement of Supplier Form: *

Attach a file:

Max 25mb per file uploaded

Project/initiative summary

* indicates a required field

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Funding stream

Which funding stream are you applying for? *

- ☐ Small grant - up to \$5000
- ☐ Large grant - over \$5000 and up to \$20,000 (with matching co-contribution).

Project/initiative details

How much funding are you requesting? *

Must be a number.

Project title *

Provide a name for your project/program/initiative. Your title should be short but descriptive

Start Date *

Must be a date.

End Date *

Must be a date.

Project description

A project description helps assessors understand what your project involves, what activities will be delivered, and how the funding will be used.

Tell us about your project or program you are seeking funds for. What will you do? *

Word count:

Must be no more than 250 words.

Provide a short description of your project/initiative.

Connection to Funding Priorities

Our community benefit fund is guided by six Funding Priority Areas, that reflect current community sentiment need and concerns. To be eligible, your project or initiative should clearly align with one of the priorities listed below.

Please choose the Funding Priority that most closely aligns with your project. *

- ☐ Energy Efficiency and Environment: Installation of solar panels or batteries and supporting conservation of the local environment & biodiversity.
- ☐ Health and Wellbeing: Supporting projects that cater to improved mental health, physical fitness & well-being of community members.

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- First Nations: Projects led by or in partnership with First Nations communities that celebrate culture, language, and heritage.
- Disaster Relief and Emergency Services: Ideas that strengthen community resilience. Ideas could range from recovery support for those impacted by natural disasters or improved equipment and training for our local emergency services.
- Arts, Culture and Events: Celebrate creativity and community through music, art, festivals, and cultural events that connect people and celebrate the region.
- Education and Training: Addressing local skills development and funding educational programs, with a focus on encouraging Women & Girls in STEM.

Please do not select more than one, unless the alignment is strong in both areas.

Help us understand why your project is a good fit for the funding priority you've selected. *

Word count:

Must be no more than 250 words.

Include the projects connection and relevance to the chosen priority. For example; How will conservation be inspired, participation in a sporting group increase, or First Nations peoples ability to self direct initiatives be enabled. .

Project Planning

* indicates a required field

Need the project/initiative is addressing.

This question helps assessors understand why the project should be funded, rather than just what the project is.

What's driving your project? Tell us about the local need, challenge, or opportunity you're hoping to make a difference in.

Must be no more than 150 words.

Tell us why your initiative is needed. Provide statistics/evidence (where available) of the need. Providing evidence will strengthen your application.

Need and community support for the project.

Understanding the need helps assessors determine why the project should be funded, rather than just what the project is.

Understanding the level of community support helps assessors determine whether the project responds to a genuine community need or opportunity. It provides evidence that the project has support from those who will benefit from it and helps demonstrate the potential for participation, engagement and long-term success.

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What's driving your project? Tell us about the local need, challenge, or opportunity you're hoping to make a difference in.

Tell us why your initiative is needed. Provide statistics/evidence (where available) of the need. Providing evidence will strengthen your application.

What evidence do you have that this project/initiative has community support?

Please upload letters of support (if available/relevant)

Attach a file:

Benefits of the project

This question helps assessors understand the community benefits of the project, who will be impacted, and the positive outcomes that will result from the funding.

Who will benefit from your project or initiative, and how will they benefit? *

How many people do you estimate will benefit from your project / initiative *

Must be a number.

Project steps (Milestones)

This information is useful as it helps assessors understand: How well the project has been planned; whether the proposed timeline is realistic; what success looks like at different stages; whether the group has the capacity to deliver the project.

What steps or key activities will your group take to complete the project or initiative? *

List the things you need to do to complete your project/initiative. Include dates if possible.

Project Outcomes

Project outcomes

Understanding the outcomes of your project helps assessors evaluate the impact of the proposed activity and the benefits it will deliver. It demonstrates what success will look like and how the project will contribute to positive community outcomes.

What difference are you hoping your project will make to your community? You must identify at least one reasonable change or outcome you expect as a result of your project.

Word count:

Must be no more than 250 words.

Tell us about the positive impact your project will have. What will change, improve, or grow as a result of your work? You might like to think about: Will your project increase participation, access, knowledge, wellbeing, or connection? How will the community be better off after the project is complete?

How will you know if these outcomes have been achieved?

For each outcome, explain how you'll track progress. For example, surveys, numbers, or feedback. This shows funders you have a clear plan to check if it's working.

Project Outcomes

Understanding the outcomes of your project helps assessors evaluate the impact of the proposed activity and the benefits it will deliver. It demonstrates what success will look like and how the project will contribute to positive community outcomes.

What at difference are you hoping your project will make to your community? You must identify at least two reasonable changes or outcomes you expect as a result of your project.

How will you know if these outcomes have been achieved?

For each outcome, explain how you'll track progress. For example, surveys, numbers, or feedback. This shows funders you have a clear plan to check if it's working.

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Project Budget

* indicates a required field

Total Amount Requested *

\$

What is the total financial support you are requesting in this application?

Total Project/Initiative Cost *

\$

What is the total budgeted cost (dollars) of your project?

Budget

Please outline your project budget in the income and expenditure tables below, including details of other funding that you have applied for, whether it has been confirmed or not.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns,

- Examples of income could include 'council community grant', 'trivia fundraising night', 'sponsorship'.
- Examples of expenses could include 'Consultant', 'electricity', 'office supplies', 'solar panels', 'website development', and 'musicians'.

Use the 'Notes' column for any additional information you think we should be aware of.

Your budget **MUST** balance (TOTAL INCOME AMOUNT = TOTAL EXPENDITURE AMOUNT).

Please **do not add commas** to figures – e.g. type \$1000 not \$1,000 – this will ensure your figures for each table total correctly.

GST

Please prepare your project budget according to your organisation's GST status.

- **If your organisation is registered for GST**, all income and expenditure should be entered **excluding GST (GST-exclusive)**.
- **If your organisation is not registered for GST**, all income and expenditure should be entered **including GST (GST-inclusive)**.
- The grant amount requested should reflect your organisation's GST status.

Applicants are responsible for ensuring their budget is prepared correctly. If you are unsure how GST applies to your organisation, please seek advice from your accountant or the Australian Taxation Office.

Budget

Income

\$

Budget

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Expenditure

\$

Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Income - Expenditure

This number/amount is calculated.

Quotes

Please attach quotes for those expenditure (cost) items over \$500. For quotes over 15,000 please provide at least two quotes.

Attach a file:

Non-financial inputs

Beyond this funding, what resources, partnerships, volunteers, or in-kind contributions will be required to deliver your project or initiative successfully?

Non-financial inputs could include staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of support.

Applicant Capacity

Group / organisation ability

Now that we know about your project/initiative we want to find out more about your organisation's ability to undertake the work you propose. Please provide some information about your organisation that will give us confidence that you can complete the work you've described in this application.

Must be no more than 200 words.

Group/organisation ability

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Now that we know about your project/initiative we want to find out more about your organisation's ability to undertake the work you propose. Please provide some information about your organisation that will give us confidence that you can complete the work you've described in this application.

Please upload a bank statement providing evidence of funds to match the funding request.

Attach a file:

Certification and Feedback

*** indicates a required field**

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

☐ Yes

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, trustee or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date